

CLASSIFIED STAFF NEEDS ASSESSMENT APPLICATION

Name of Person Submitting Request:	Melinda Fogle Oliver		
Program or Service Area:	Theatre Arts		
Division:	Arts and Humanities		
Date of Last Program Efficacy:			
What rating was given?			
Current number of Classified Staff:	FT:	0	PT: 2
Position Requested	Part Time Technical Assistant		
Strategic Initiatives Addressed:			

1. Provide a rationale for your request.

Although this request is originating in the Theatre Department, the need for additional technical support is campus-wide. Currently, two part time technical assistants are responsible for multiple facilities, including the Auditorium and the PAC in North Hall. In addition to providing support for Music and Theatre events, the technical assistants provide support for various campus meetings and events. They also work hands-on with the THART 160x4 students. Despite the efforts and energy expended by the current assistants, the workload exceeds 38 hours per week.

2. Indicate how the content of the latest Program Efficacy Report and/or most current EIS data support this request. How is the request tied to program planning? (*reference the page number(s) where the information can be found on Program Efficacy*).

3. Indicate if there is additional information you wish the committee to consider (*for example: regulatory information, compliance, alternative or ongoing funding sources, updated efficiency and/or student success data or planning etc*).

The Music Department is experiencing a period of growth due to curriculum development and the new facility in North Hall. The Auditorium is poised to undergo a renovation beginning spring 2013, and plans are underway to expand the theatre curriculum and create a new transfer degree in Theatre when the budget allows. An increase in students and student activities calls for additional technical support. This support is vital to maintain the momentum of the Arts and to support campus activities as necessary.

4. What are the consequences of not filling this position?

Spreading the technical assistants too thin could result in a reduction of quality, quantity, and safety of arts and campus activities in multiple campus facilities.